

Southfield Redevelopment Authority (SRA)  
Advisory Board  
Remote Participation Meeting  
Thursday, March 17, 2022 @ 6:00pm

**Remotely Present, via Attendance Rollcall:**

Martin Pillsbury, Chair  
Russ Drysdale, Vice-Chair  
Daniel Gover, Secretary  
Joseph Shea  
John Ellard  
Judy Hartigan  
Steve Santeusanio

**Also Remotely Present:** Eric Hart, Treasurer  
Patricia Fitzgerald, Recording Secretary

The meeting was called to order at 6:00pm.

**Election of Officers**

The Advisory Board kept the same positions as held in 2021:

**VOTED: Motion of Joe Shea, seconded by Russ Drysdale, to rename Martin Pillsbury as Chair.**

**6-0-1 rollcall vote; Martin Pillsbury abstained**

**VOTED: Motion of Joe Shea, seconded by John Ellard, to rename Russ Drysdale as Vice-Chair.**

**6-0-1 rollcall vote; Russ Drysdale abstained**

**VOTED: Motion of Daniel Gover, seconded by Joe Shea, to rename Daniel Gover as Secretary.**

**6-0-1 rollcall vote; Daniel Gover abstained**

**Minutes**

**VOTED: Motion of Russ Drysdale, seconded by Joe Shea, to accept the minutes of April 7, 2021 as written.**

**6-0-1 rollcall vote; Steve Santeusanio abstained**

**VOTED: Motion of Russ Drysdale, seconded by Joe Shea, to accept the minutes of June 21, 2021 as written.**

**6-0-1 rollcall vote; Steve Santeusanio abstained**

**Treasurer's Report**

*-Fiscal Year 2022 Year-to-Date Appropriation Expenditure Report*

Mr. Hart provided the following FY 2022 update for the first 6 months:

Revenue:

- Under the new legislation, towns will collect all taxes except for the small district tax that SRA collects. FOST 1 and FOST 2 infrastructure debt will now be paid by actual debt instead of assessments on the land.
- Master Developer contributions are being received on time
- 23% of the local FY22 tax has been collected

Expenditures:

- Board Salaries are reduced (not a full board)
- Building Maintenance expenses greater than expected
- Reserve Fund has not been used
- 43% of FY22 Budget has been spent

**VOTED: Motion of Joe Shea, seconded by Russ Drysdale, to accept the Treasurer’s report on the Fiscal Year 2022 Budget, Quarters 1 and 2  
7-0-0 unanimous rollcall vote**

*-Fiscal Year 2023 Draft Budget*

Mr. Hart said there are no major changes, and he wants to recommend the proposed budget to the BOD, adding:

- The audit amount increased
- Executive Salaries stayed the same (no Executive Director)
- No increase for Special Counsel
- Land Use Administrator and Treasurer Salaries increased by 3% for FY23
- There will be increased fuel expenses

Mr. Hart suggested that the following be recommended to the Board of Directors as a balanced budget of \$2,579,603.46 for FY 2023:

Board of Directors	\$ 85,000.00
Executive Office	\$ 176,750.00
Reserve	\$ 100,000.00
Finance	\$ 161,885.38
Legal	\$ 100,000.00
Information Systems	\$ 21,500.00
Planning	\$ 143,291.08
Pensions, Benefits, and Insurance	\$ 276,503.00
Maintenance of Buildings	\$ 35,501.00
Public Works	\$ 269,500.00
Debt	\$1,172,673.00
Transfers Out	\$ 37,000.00
<b>GRAND TOTAL:</b>	<b>\$2,579,603.46</b>

**VOTED: Motion of Russ Drysdale, seconded by Joe Shea, to recommend to the Board of Directors acceptance of the Fiscal Year 2023 Budget draft as presented.  
7-0-0 unanimous rollcall vote**

### **Status of Vacancies**

Mr. Hart said there are open positions for Hingham and the state and suggested a vote to send a letter in regards to each open position.

**VOTED: Motion of Joe Shea, seconded by Russ Drysdale, to approve letters to the appointing authorities for each entity to provide one representative from Hingham and three from the state.**

**7-0-0 unanimous rollcall vote**

### **Topics Not Reasonably Anticipated by the Chairman 48 hours in advance of the Meeting:**

Mr. Shea asked about the issue for determining quorum numbers. Mr. Hart said a letter to the BOD can be drafted.

**VOTED: Motion of Joe Shea, seconded by Steve Santeusanio, to send a letter to the Board of Directors requesting a change to the rules for determining the quorum from the majority of the appointed positions.**

**7-0-0 unanimous rollcall vote**

### ***Public Comments***

There were no comments regarding any agenda items.

### **Adjournment**

**VOTED: Motion of Martin Pillsbury, seconded by Steve Santeusanio, to adjourn the meeting at 6:57pm.**

**7-0-0 unanimous rollcall vote**

Respectfully submitted,  
Patricia Fitzgerald

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Patricia Fitzgerald

Martin Pillsbury, Chairman

### **Documents reviewed**

-FY 2023 Budget draft v2  
-FY22 YTD Q2