

Southfield Redevelopment Authority (SRA)
Board of Directors
Wednesday October 2, 2024, at 7:00pm
Remote Participation Via ZOOM

Directors Present: Tom Henderson, Chairman
David Rubin, Vice-Chairman
Pat O’Leary, Clerk
Monica Horan
Chris Primiano
Kelli O’Brien-McKinnon
Joe Gratta
Andy Burbine

Not Present: Bob Rizzi

Also Present: Jim Young, Land Use Administrator

The application Webinar #844-9706-6757 provided through ZOOM and a Passcode of 680251 will be used for this remote participation meeting

The Chairman called the meeting to order at 7:00pm.

Minutes

VOTED: Motion of Kelli O’Brien-McKinnon, seconded by Pat O’Leary, to approve the minutes from June 10, 2024, as written

6-0-2 Roll call vote; Dave Rubin, Andy Burbine abstained

VOTED: Motion of Kelli O’Brien-McKinnon, seconded by Pat O’Leary, to approve the minutes from July 24, 2024, as written

5-0-3 Roll call vote; Andy Burbine, Joe Gratta, Monica Horan abstained

VOTED: Motion of Pat O’Leary, seconded by Monica Horan, to approve the minutes from August 21, 2024, as written

6-0-2 Roll call vote; Kelli O’Brien-McKinnon, Joe Gratta abstained

VOTED: Motion of Kelli O’Brien McKinnon, seconded by Andy Burbine, to approve the minutes from September 18, 2024, as written

5-0-3 Roll call vote; Dave Rubin, Pat O’Leary, Monica Horan abstained

Request from the Rockland Highway Department for the Authority to sign (as property owner) an After-The-Fact Notice of Intent for the Spruce Street/French Stream Culvert Repair Project and related mitigation.

Chairman Henderson said the Rockland Highway Dept. asked the SRA to sign an After-The-Fact Notice of Intent (NOI) for some culvert repair and maintenance work on Spruce Street. A Notice of Violation was issued by the Rockland Conservation Commission (RCC) on March 7, 2024, as this work was not permitted and required RCC authorization and approval. In July, Rockland requested that the SRA just sign the NOI signature page (no other required filing documents were received). Signing the NOI could make the SRA responsible as the property owner and it was decided that the NOI would not be signed until further information is obtained.

Chairman Henderson said the SRA forwarded the draft NOI to engineer, Patrick Brennan to conduct a technical review of the NOI, and the SRA also retained Attorney Dennis Murphy, who has prepared a draft letter to the Rockland Highway Department (letter attached).

Mr. Young said Pat Brennan completed his review of the draft NOI. Mr. Brennan's comments generally focused on requesting additional clarity on drawings and plans submitted, clarification on the locations and quantity of impacts to resource areas and requesting larger rip-rap stone be used for bank stabilization. This NOI is only for the site restoration and mitigation effort; any future work on the culvert will require a new filing. We expect to have a resolution on technical comments very soon.

**VOTED: Motion of Kelli O'Brien-McKinnon, seconded by Pat O'Leary, that upon the Town of Rockland's acceptance of Atty. Murphy's letter and PGB's engineering comments to the Rockland Highway Department, as presented, that the Board of Director's authorize the Chairman to sign the After-The-Fact Notice of Intent for the Spruce Street/French Stream Culvert Repair Project on behalf of the Authority, as property owner.
8-0-0 Unanimous roll call vote**

Next Meeting: To be determined

Topics Not Reasonably Anticipated by the Chairman 48 hours before the Meeting: none

**VOTED: Motion of Andy Burbine, seconded by Joe Gratta, to adjourn at 7:33pm
8-0-0 Unanimous roll call vote**

Patricia Fitzgerald, Recording Secretary

Tom Henderson, Chairman

**Documents reviewed during the meeting:
Measure 24-10**