

Advisory Board to the Southfield Redevelopment Authority  
September 29, 2014 @ 6:30PM  
Conference Room, 223 Shea Memorial Drive

Members Present: Carol Karlberg, Weymouth, Chairman  
Bruce Hughes, OCPC, Vice Chairman  
Joseph Shea, Abington  
Eric Hart, Rockland  
Joseph Gambon, Rockland  
Eric Miller, Weymouth  
Lori Hindle, Governor Appointee

Members unable to attend: William Koplovsky, Hingham  
Martin Pillsbury, MAPC

Also in attendance: Scott Bois, Treasurer/Collector  
Jim Young, Project Manager

The Chairman called the meeting to order at 6:40pm. Ms. Karlberg asked Board members to sign the Ethics Summary acknowledgement forms for SRA files, and recognized Walter Flynn, Chairman of the Board of Directors.

Mr. Flynn explained there was an urgent need to pass the FY15 Supplemental Budgets as presented because the Mayor of Weymouth and the Abington Board of Selectmen already approved both budgets on Sept. 22, 2014; the vote of the Rockland Board of Selectmen was scheduled to take place this evening. Mr. Flynn asked the Advisory Board to also approve the budgets as presented, and suggested a joint meeting with the Advisory Board to revisit and review the budget in detail. Members agreed to a meet with the Board in 4-5 weeks.

The Chairman announced that Mr. Bois was in attendance to answer budget questions. Ms. Karlberg noted the budget was not in the format that was presented by Mr. Perry at their last meeting. Mr. Bois stated that the change in format was for purposes of voting the budget. Budgets are voted by department and category. The overall budget increased by approximately \$14K since the meeting with Mr. Perry; represented in a \$20k increase in the Reserve Fund and decreases in other areas of the budget. DOR has reviewed and endorsed the revised budget.

Mr. Miller was informed that the Supplemental Budget covered all 12 months of FY2015; that the CFO raised \$210K for executive payouts by consolidating funds from articles with remaining balances; payment was made on August 1, 2014. Their salaries for the month of August were paid from the general fund. Mr. Hart stated he had a chance to go back through all the detail, and reviewed the CEO and CFO payouts; he noted they were authorized by the Board, and tied back to their employment contracts.

Ms. Karlberg noted that the unpaid bills line item was originally budgeted at \$7K, yet approximately \$32K in unpaid bills was further authorized and paid via the previous Board. The budget was adjusted to reflect those amounts. Ms. Karlberg was also informed that the \$50K amount for unemployment was actually comprised of salary costs for former employees, and now accounted for by department.

The Board was informed of the department line items where employees are paid; Administrative Assistant - Executive Officer, Treasurer, Accountant and Bookkeeper-Finance, and Project Manager-Planning.

Mr. Shea noted many variables in the budget and inquired about the A&F debt service. Mr. Bois indicated the budget was prepared with a placeholder for the unknown outcome of the A&F parkway deficiency payment. If payment was due, it could potentially come from FY14 certified free cash.

**VOTED: Motion of Eric Hart, seconded by Eric Miller, to recommend the \$3,225,359.84 Supplemental Budget and the \$537,250 Supplemental Enterprise Fund Budget for fiscal year 2015**

**Unanimous 7-0 vote**

Minutes

**VOTED: Motion of Joseph Shea, seconded by Bruce Hughes, to approve the minutes of the Advisory Board meeting held on September 3, 2014**

**Unanimous vote**

The Board agreed to send a letter to Robert Long, thanking him for his 10 years of dedicated service to the Advisory Board.

**VOTED: Motion of Eric Hart, seconded by Joseph Shea, to send a letter of appreciation to Robert Long**

**Unanimous vote**

The Chairman listed other items to be addressed by the Advisory Board including the need to update the By-Laws to reflect new legislation; to elect a Secretary, to discuss the SSTITDC (final) FY14 Annual Report and make comments to the Governor on it. Discussion ensued on other items to be addressed including compensation for the Board of Directors and procedures on written correspondence.

At 7:00pm the Advisory Board recessed to attend the Board of Directors meeting.

**VOTED: Motion of Eric Hart, seconded by Eric Miller, to adjourn the meeting**

**Unanimous vote**

The meeting ended at 8:40pm

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Mary Cordeiro, Recording Secretary

Carol Karlberg, Chairman of the Board

Documents reviewed at the meeting: FY15 General and Enterprise Fund Budgets