

Southfield Redevelopment Authority (SRA)  
Board of Directors  
Remote Participation Via ZOOM  
Wednesday, December 21, 2022 @ 3:00pm

**Directors Present:** Tom Henderson, Chairman  
David Rubin, Vice-Chairman  
Pat O’Leary, Clerk  
Kelli O’Brien-McKinnon  
Bob Rizzi  
Chris Primiano  
Roger Woods, Jr.  
Joe Gratta

**Directors Not Present:** Monica Horan

**Also Present:** Jim Young, Land Use Administrator  
Eric Hart, Treasurer

The Chairman called the meeting to order at 3:00pm.

*The **application Webinar #843-2801-1868** provided through **ZOOM** and a **Passcode of 496422** will be used for this remote participation meeting.*

The Zoom online link and dial-in instructions were provided 48 hours in advance of the meeting.

### **Minutes**

**VOTED: Motion of Kelli O’Brien-McKinnon, seconded by Roger Woods, to accept the October 19, 2022 minutes, as written.**

**5-0-3 roll call vote (D. Rubin, R. Rizzi, and J. Gratta abstained)**

**VOTED: Motion of Kelli O’Brien-McKinnon, seconded by Roger Woods, to accept the November 16, 2022 minutes, as written.**

**8-0-0 unanimous roll call vote**

3:00 P.M. PUBLIC HEARING  
Classification of property for Southfield District Tax  
Measure 22-16

**VOTED: Motion of Kelli O'Brien-McKinnon, seconded by Roger Woods, to open the public hearing.**

**8-0-0 unanimous roll call vote**

Treasurer, Eric Hart, asked the Board if they wished to keep the same current tax split of 1:1 (residential and commercial).

*Public comments: none*

**VOTED: Motion of Roger Woods, seconded by Kelli O'Brien-McKinnon, to close the public hearing.**

**8-0-0 unanimous roll call vote**

**VOTED: Motion of Kelli O'Brien-McKinnon, seconded by Roger Woods, to set the Residential Factor to 1 resulting in the same rates for Commercial and Residential Property of \$0.50 per thousand of values.**

**8-0-0 unanimous roll call vote**

### **Treasurer's Report**

Fiscal Year 2023 Budget Transfers and Adjustments

#### Measure 22-17

Mr. Hart said, each year, MUNCAP calculates the assessments and pledged revenue for the towns, based on Bond Interest and amount due for principle. He said some values were only recently received and this resulted in the need for an adjustment:

**VOTED: Motion of Roger Woods, seconded by Kelli O'Brien-McKinnon, to reduce the department Debt appropriation for 2020 Bond Interest Payment from \$738,600 by \$24,000 to \$714,600 and reduce the appropriation MUNCAP Fees and Reserve from \$34,073 by \$2,573 to \$31,500.**

**8-0-0 unanimous roll call vote**

#### Measure 22-18

Mr. Hart said the Land Use Administrator, Mr. Young, suggested the increase to the Planning-Engineering Services budget line item.

**VOTED: Motion of Roger Woods, seconded by Kelli O'Brien-McKinnon, to raise and appropriate \$36,292.07 to increase the Planning-Engineering Services budget from \$20,000.00 to a \$56,292.07 balance.**

**8-0-0 unanimous roll call vote**

**Topics Not Reasonably Anticipated by the Chairman 48 hours before the Meeting:** none

**Next meeting:** January 18, 2023

**Adjournment:**

**VOTED: Motion of Roger Woods, Jr., seconded by Kelli O'Brien McKinnon, to adjourn at 3:10pm**

**8-0-0 unanimous roll call vote**

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Patricia Fitzgerald, Recording Secretary

Tom Henderson, Chairman

**Documents reviewed during the meeting:**

Measure 22-16

Measure 22-17

Measure 22-18