

Southfield Redevelopment Authority
Board of Directors Meeting
Wednesday, July 24, 2019 @ 7:00pm
Conference Room, SRA office

Directors Present: Tom Henderson, Chairman
David Rubin, Vice-Chairman
Pat O'Leary, Clerk
Brittany Besler
Kevin Donovan
Kelli O'Brien-McKinnon
Chris Primiano

Not Present: Robert Rizzi

Also Present: Jim Young, Land Use Administrator
Eric Hart, Treasurer

The Chairman called the meeting to order at 7:00pm.

Minutes

Open Session

Brittany Besler made a correction to the minutes of July 10, 2019. Chairman Henderson tabled the vote until the next meeting.

Executive Session

Motion of Kelli O'Brien-McKinnon, seconded by Kevin Donovan, to approve the minutes of October 3, 2018, not to be released until all matters are resolved.

6-0-1 vote, with Brittany Besler abstaining

Motion of Kevin Donovan, seconded by Kelli O'Brien-McKinnon, to approve the minutes of November 7, 2018, not to be released until all matters are resolved.

5-0-2 vote, with Tom Henderson and Brittany Besler abstaining

Motion of Kelli O'Brien-McKinnon, seconded by Pat O'Leary, to approve the minutes of January 16, 2019, not to be released until all matters are resolved.

6-0-1 vote, with Brittany Besler abstaining

Motion of Kevin Donovan, seconded by Pat O'Leary, to approve the minutes of January 30, 2019, not to be released until all matters are resolved.

6-0-1 vote, with Brittany Besler abstaining

Motion of Kelli O'Brien-McKinnon, seconded by Dave Rubin, to approve the minutes of March 20, 2019, not to be released until all matters are resolved.

6-0-1 vote, with Brittany Besler abstaining

Motion of Kelli O'Brien-McKinnon, seconded by Dave Rubin, to approve the minutes of May 1, 2019, not to be released until all matters are resolved.

6-0-1 vote, with Pat O'Leary abstaining

Motion of Kelli O'Brien-McKinnon, seconded by Brittany Besler, to approve the minutes of June 5, 2019, not to be released until all matters are resolved.

7-0-0 unanimous vote

Site Security Discussion: Open Space/Trail Maintenance

Mary Parsons, Rockland resident, raised some concerns over the condition of the site:

- Lots of trash on the site
- Damage to habitat areas and trail signage/posts, etc.

Jim Young said that LStar's property management policy was not effective and that has resulted in increased property damage. He said the trail system has not been maintained and he has received several calls regarding overall site safety and security. He is trying to control vehicular access to the area south of the Parkway, and additional controls will be added within the next few weeks. He said Washington Capital and Related are supportive of this effort.

Mr. Young also noted that an Eagle Scout project that would include trash removal and repairs to sign posts along the trail network on the south end of the site is pending. Mr. Young added that he can be contacted if any groups are interested in fundraising or assisting with the Eagle Scott project.

Discussion ensued on other site safety ideas, such as adding addition signage on the southern side of the Parkway, mowing of the trails, and adding 'no hunting' signs along the perimeter of the site.

Land Use Administrator– Salary Discussion and Possible Vote

Chairman Henderson thanked Jim Young for his many years of hard work at Southfield/Union Point. He explained that the salary agreement was a 3% salary increase to \$107,120 retroactive to July 1, 2019. He will also be eligible for quarterly stipends while the Executive Director position remains vacant, and there will be a performance and salary review in December, 2019.

VOTED: Motion of Kelli O'Brien-McKinnon, seconded by Kevin Donovan, to accept the Land Use Administrator Employment agreement and salary discussed.

Unanimous 7-0 vote

Recording Secretary – Review of Independent Contractor Agreement

Recording Secretary, Patricia Fitzgerald, has requested an increase of \$50.00 per meeting, to \$175.00 per meeting.

Brittany Besler asked if this is the going rate. It was suggested that comparable recording secretary fees be researched before this matter is discussed.

VOTED: Motion of Brittany Besler, seconded by Kevin Donovan, to table this item until further research can be done.

Unanimous 7-0 vote

Topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting: none

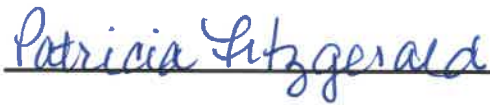
Public Comments on topics discussed at this meeting:

-Mary Parsons, Rockland resident, asked if Navy maps could be put back up in the SRA Conference Room; Mr. Young said he would look into it.

Next Meeting: August 7, 2019

VOTED: Motion of Kevin Donovan, seconded by Chris Primiano, to adjourn at 7:25pm.

Unanimous 8-0 vote



Patricia Fitzgerald, Recording Secretary



Tom Henderson, Chairman

Documents reviewed during the meeting:

-James Young employment letter