

SSTDC Advisory Board Meeting  
April 14, 2011 @ 6:30pm  
Conference Room, Corporate Office

Advisory Board Members present: Joseph Shea, Chairman  
Eugene Blanchard, Gov. Appointee  
William Koplovsky, Hingham  
Bruce Hughes, OCPC  
Joseph Gambon, Rockland  
Kevin White, Gov. Appointee

Members Unable to Attend: Robert Long, Rockland  
Laurie Delano, Weymouth  
Sue Abbott, Weymouth  
Martin Pillsbury, MAPC

Also Present: James A. Wilson, CFO

The Chairman called the Advisory Board meeting to order at 6:35pm.

A lengthy discussion ensued on each category of the FY12 Budget. Mr. Wilson noted the Corporation was transitioning from a Redevelopment Authority type (line by line) budget to a GASB format (category type) budget as required by the statutes and tax plan adopted by DOR and the Board of Directors.

Revenue sources were discussed. The CFO noted New Growth would be subject to verification by DOR. The FY12 Budget assumed no new growth but may be revisited at end of August.

The Advisory Board reviewed the detailed breakdown on salaries, reserve fund, fees for the MUNIS program including assessing, taxing, disaster recovery, remote access, and the responsibilities involved with the Treasurer position.

Further discussion ensued on legal expenses, pensions, health benefits, retirement plan, unemployment contributions, overlay account, and building & vehicle maintenance. The Board was informed that Weymouth Police and Fire provided emergency service on an on-call basis. There was also a service agreement with the Town of Weymouth for building inspections.

The CFO noted the Facility Manager retired in February and the position would not be filled this year as the Corporation had not yet determined if a certified operator, superintendent or facility manager would be hired. It was noted that one would be necessary to obtain a DEP permit for a permanent water source.

The Advisory Board considered their recommendation on the FY12 Budget.

**Advisory Board Measure 11-001 FY12 Budget**

**VOTED: Motion of William Koplovsky, seconded by Bruce Hughes, that the Advisory Board in accord with section 11 (d) (iii) of Chapter 303 of the Acts of 2008 (the Enabling Legislation) recommends favorable action to the Board of Directors for the FY12 Annual Budget as presented in Board of Director Measure 11-018**

**Unanimous vote**

A lengthy discussion ensued on the Water and Sewer Enterprise funds including meter reading, utility billing, water main breaks, system connections and Town of Weymouth and MWRA capacities.

**Advisory Board Measure 11-002**

**VOTED: Motion of William Koplovsky, seconded by Eugene Blanchard that the Advisory Board, under the terms of the Enabling Act, recommends favorable action to the Board of Directors for the FY12 Sewer Enterprise Fund as presented in Board of Director Measure 11-016**

**Unanimous vote**

**Advisory Board Measure 11-003**

**VOTED: Motion of William Koplovsky, seconded by Eugene Blanchard that the Advisory Board, under the terms of the Enabling Act, recommends favorable action to the Board of Directors for the FY12 Water Enterprise Fund as presented in Board of Director Measure 11-017**

**Unanimous vote**

Minutes March 18, 2011

Amendment was made to the minutes related to off-site work supporting the project.

**VOTED: Motion of Eugene Blanchard, seconded by Bill Koplovsky, to approve the minutes of the Advisory Board meeting of March 28, 2011**

**5-0-1 vote Mr. Hughes abstained**

Discussion ensued on the next meeting. It was agreed that meeting with the Board of Directors on a quarterly basis would be appropriate in order to keep up with the project as it moved forward.

**VOTED: Motion of Bruce Hughes, seconded by Eugene Blanchard to meet jointly on a quarterly basis with the Board of Directors**

**Unanimous vote**

Advisory Board members would be polled for their availability to meet with the Directors in June and September.

The Chairman noted that Bruce Hughes's appointment to the Advisory Board had changed from alternate member to OCPC representative. A letter of thanks will be sent to Mr. Littlefield for his years of dedicated service.

**VOTED: Motion of Bill Koplovsky, seconded by Eugene Blanchard, to adjourn the meeting**

**Unanimous vote**

The meeting ended 8:00pm

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Mary Cordeiro, Recording Secretary

Joseph Shea, Chairman